

Sell Unused Stamps - Packing Slip & Agreement

Sell Unused Stamps ©2026 Packing Slip Version 8.0
1077 N. Willow Ave. Suite 105-405 Clovis, Ca 93611
support@sellunusedstamps.com

***ALL FIELDS ARE REQUIRED** - FILL & SIGN AT BOTTOM AND SEND WITH YOUR STAMPS TO:

Sell Unused Stamps | 1077 N. Willow Ave. Suite 105-405 | Clovis, CA 93611

*First Name: _____ *Last Name: _____

*Phone: (_____) _____ *Email: _____

*Address: _____

*City: _____ *State: _____ *Zip: _____

*Detailed description of enclosed items being offered for sale. USE A SEPARATE SHEET OR BACK SIDE IF NECESSARY

*Detailed description of how, where and when you acquired the postage.

USE A SEPARATE SHEET OR BACK SIDE IF NECESSARY

*Total face value of unused postage enclosed: \$ _____ IF UNSURE, PLEASE WRITE "UNSURE"

*Payment Options (select one option) ANY APPLICABLE FEES ARE DEDUCTED FROM YOUR PAYMENT TOTAL

☐ Check (FREE) ☐ PayPal (2.9%+30¢) EMAIL ADDRESS ON PAYPAL ACCOUNT: _____

☐ Bank Wire Transfer (\$20 FEE) DO NOT INCLUDE BANK INFO WE WILL CALL YOU FOR IT.

TERMS & CONDITIONS

All transactions between you and American Postage Company, LLC (DBA Sell Unused Stamps, hereinafter referred as "we", "us", "our") are subject to the entire User Agreement in our Terms & Conditions, which can be found online at <https://www.sellunusedstamps.com/terms-conditions>. A copy can be mailed or emailed to you upon your request by emailing support@sellunusedstamps.com or writing to 1077 N. Willow Ave. Suite 105-405 Clovis, CA 93611.

OFFERING YOUR STAMPS FOR SALE TO US

We will consider for purchase authentic stamps and other items solicited by us from time to time. You may only send items that you rightfully own. By sending stamps, postage or any other item to us, you are providing the items for our inspection so that we may make you an offer to purchase. If we elect to make you an offer, we will send you a written communication confirming our offer to purchase and the purchase price. Do not send foreign or damaged postage as we will not pay for it nor return it. All items you send are solely up to our discretion.

SHIPPING REQUIREMENTS AND RECOMMENDATIONS

You must include a copy of this Packing Slip, fully completed and signed with any stamps, postage or other items you send to us. Any items received by us without a completed Packing Slip may be returned to the sender. The sender is solely responsible for protecting against the loss of items sent to us. We are not responsible for items until they are received and accepted by us. We recommend that you ship all items in a manner that will ensure protection against physical and moisture damage. We recommend that you adequately insure all shipments at your discretion. We recommend that all shipments be sent by a track-able delivery service, otherwise either party may be unable to confirm that it was received by us. All shipping costs and expenses are the responsibility of sender.

PROCESSING OF RECEIVED ITEMS

By submitting your stamps to us for sale, you grant us the right to fully examine all stamps which includes the removal of stamps from mounts, holders, envelopes, folders and albums or any other container or storage that may prohibit us from fully examining the stamps. We may also remove or separate damaged stamps from undamaged stamps in order to sort and process your stamps in an efficient manner. The sorting and organization of the stamps for processing means that they will not be returned to their original storage or placement if returned to you, should you decline our offer to purchase the stamps. We process items in the order they are received. Turnaround varies depending on the volume and complexity of items, and on the queue ahead of you. For example, loose postage or large orders take longer to inspect. Processing times are not guaranteed. After processing received items, we may accept the items received and make an offer to purchase the items. In any case that a sale is completed and payment is due to a seller, we will make payment in the manner elected by the seller. Once payment is issued, we will not return any item for which payment has been sent. Payment sent within 3 business days of accepting your offer.

FRAUDULENT ITEMS

Please confirm your stamps are authentic before sending them to us. We do not purchase or knowingly sell counterfeit postage. Any counterfeit postage we receive may be surrendered to the United States Postal Inspectors department. If you send us counterfeit postage, you will be notified with an option for your items to be returned to you. We will not offer to purchase any item we believe to be high risk, fraudulent, illegal, or otherwise in violation of law or the User Agreement. We reserve the right, without notice, to report its receipt or possession of any items that are believed to be counterfeit, forged, inauthentic, stolen, subject to court order or request from a government agency or law enforcement, or are otherwise unlawful, unethical, immoral, or improper as determined by us at our sole discretion.

DECLINED OR EXPIRED OFFERS & RETURN OF STAMPS

If you decline an offer from us to purchase your stamps, or if you do not accept an offer before it expires, then we will return the items sent to us. All returned items will be securely packaged and shipped by us to you. We will pay all costs and expenses of return shipping for stamps that we did not offer to purchase, excluding counterfeit stamps. You will pay all costs and expenses of return shipping for stamps that we did offer to purchase, but which were not purchased based on an expiration or rejection of the purchase offer. We will send you an invoice for return shipping fees and costs that are your responsibility under this arrangement. All unclaimed items or payments past 120 days of a sent purchase offer will be considered abandoned and will become the property of American Postage Company, LLC.

By signing this document, you affirm that you are the legal owner of all items you are offering for sale and that you have read, acknowledge, and agree to these Terms & Conditions and our entire User Agreement found on our website at <https://www.sellunusedstamps.com/terms-conditions>.

SIGNATURE REQUIRED

SIGNATURE: _____

DATE: _____

OFFICE USE ONLY

INTAKE DATE		ORDER NUMBER	
FACE VALUE			
FOREVER (NEW)		FOREVER (USABLE)	
\$		\$	
OVER FIRST CLASS (NEW)		OVER FIRST CLASS (USABLE)	
\$		\$	
UNDER FIRST CLASS (NEW)		UNDER FIRST CLASS (USABLE)	
\$		\$	
PURCHASE OFFER			
50%	FOREVER (NEW)	50%	FOREVER (USABLE)
\$		\$	
40%	OVER FIRST CLASS (NEW)	40%	OVER FIRST CLASS (USABLE)
\$		\$	
30%	UNDER FIRST CLASS (NEW)	30%	UNDER FIRST CLASS (USABLE)
\$		\$	
SUBTRACT FEES		TOTAL PURCHASE OFFER	
-\$		\$	
NOTES			
PROCESSING			
			DATE

(OPTIONAL)
STAMP
INVENTORY
LOG

EXAMPLE

Although all stamps we receive are examined and counted individually, submitting your stamps with a Stamp Inventory Log will decrease your processing time allowing you to receive your payment faster!

1. Print this sheet, count your stamps and fill it out by each denomination (the value shown on the stamp) that you submit. Print multiple sheets if you run out of room.
2. Package and group each denomination separately with the **total Quantity and Face Value** listed on each package. Use envelopes, zip lock bags or any other packaging that will not damage or bend the stamps during shipping.
3. Submit your Stamp Inventory Log with your shipment.

NEW CONDITION STAMPS

Stamps in complete sheets, books, or rolls in brand new unfolded, unbent, unsoiled condition. For self-adhesive stamps, they must not be lifted or bent from their backing. For stamps with gum, the gum must not be disturbed or hinged.

$$\text{Stamp Value} \times \text{Quantity} = \text{Face Value}$$
[illegible]

USABLE CONDITION STAMPS

Partial sheets, partial books, partial rolls, singles and blocks of unused stamps. Hinged stamps and stamps with disturbed gum are accepted as long as they have gum. Do not include used, bent, torn, or soiled stamps. They will not be counted.

$$\text{Stamp Value} \times \text{Quantity} = \text{Face Value}$$
[illegible]